

Rules and Regulations of
The Grand Monadnock Lodge #309 W.W.W.
Order of the Arrow
Nashua Valley Council, B.S.A.

I. Name and Affiliation of Lodge

- A. The name of this Order of the Arrow Lodge shall be *The Grand Monadnock Lodge #309 W.W.W.*
- B. The Lodge shall be affiliated with the Nashua Valley Council, Inc., Boy Scouts of America and shall be under the supervision and the administrative authority of the Scout Executive.
- C. The Officers and Executive Committee of the Grand Monadnock Lodge shall have full authority to operate the Lodge and through their adviser, be responsible to the Council.
- D. The totem of the Lodge shall be *Watchshu*, which means *Mountain* when translated into the language of the Lenni Lenape.
- E. Lodge sashes are to be worn only at Order of the Arrow functions or at other Scouting functions where identification as a member is necessary or appropriate, which is to be determined by the Lodge Chief.
- F. Lodge flap patches shall be restricted to and worn by active members only. They shall be restricted to two (2) at each Fall, Spring and Winter Weekend, and two (2) at the lodge Banquet, including one (1) upon induction and two (2) upon change of the flap patch.
- G. All lodge-specific OA insignia, badges, literature, etc. will be on sale at the meetings and functions of the lodge and will not be sold over the counter.

II. Election to Membership*

- A. The requirements for membership in this Lodge are as stated in the current printing of *The Order of the Arrow Handbook*.*
- B. Procedure for Ordeal shall be as stated in *The Order of the Arrow Handbook* and *Administration Guide for the Ordeal*.*
- C. All youth elections that are to be held must be cleared through the Vice-Chief of the district the election is to be held in and must be under the supervision of him or his appointed representative.
- D. All adult elections shall be held as stated in the current printing of *The Order of the Arrow Handbook* and shall be unanimously voted on by the Adult Election Committee consisting of the Lodge Adviser, Staff Adviser and the Chairman of the Council Camping Committee.
- E. The Lodge Vice-Chiefs will set down specific guidelines as to when elections can be held, and they will be adhered to. The Election period will be during the months of January through May. Exceptions are at the discretion of the Lodge Vice-Chiefs.
- F. The induction fee shall be based on the induction costs and will be set by the Executive Committee. It shall be payable at the time of induction. For this fee each new member shall receive:
 1. Membership card for the remainder of the year;
 2. Ordeal sash;
 3. *The Order of the Arrow Handbook*;
 4. One (1) Lodge flap patch.

III. Officers

- A. The Officers of this Lodge shall be the Lodge Chief, one (1) Vice-Chief for each established District or Area of the Council, the Lodge Secretary and the Lodge Treasurer. These elected officers must be younger than 21 during the entire term of office.
- B. The Executive Committee shall be composed of the elected Lodge Officers, immediate past Lodge Chief, Lodge operating Committee Chairmen, Lodge Adviser, Camping Committee member, Scout Executive, and Lodge Staff Adviser.
- C. Officer Elections
 1. The term of office for all Officers shall be from the close of the Fall Fellowship Weekend to the close of the Fall Fellowship Weekend of the following year.
 2. Officers shall be elected at the Fall Fellowship Weekend. The installation shall take place at the Fall Fellowship Weekend.
 3. If the Lodge Chief moves, or is unable to carry out his duties, the Executive Committee shall choose a Lodge Chief from among the Vice-Chiefs and he shall finish the term.
 4. If an officer or chairman is not functioning in his office, he may be removed by a two-thirds (2/3) vote of the Executive Committee.
 5. If any Officer other than the Lodge Chief should resign or be removed from office, the Lodge Chief shall appoint a temporary replacement. An election of a permanent Officer will be held at the next Lodge meeting.
- D. The Lodge Chief shall appoint such committees and Chairmen as may be required from time to time, with the approval of the Executive Committee. All Chairmen shall be under twenty-one (21) years of age during their entire term of office. The

following committees should exist: Camping Promotion, Ceremonial, Publications, Induction, Activities, Vigil Honor Selection, and Dance. Other committees may be created or disbanded as needed.

IV. Brotherhood Membership*

- A. Completion of the Brotherhood Membership shall be in accordance with the requirements in the current printing of *The Order of the Arrow Handbook*.*
- B. The Brotherhood Chairman shall designate examiners to administer the Brotherhood Interview in a dignified manner.

V. The Vigil Honor*

- A. Attainment of the Vigil Honor shall be in accordance with the requirements in the current printing of *The Order of the Arrow Handbook*.*

VI. Finances*

- A. All Order of the Arrow funds shall be handled through the council service center and go through all normal council accounting procedures.*
- B. All assets owned by all committees are under the ultimate supervision of the Grand Monadnock Lodge #309 W.W.W. All funds shall be handled through a Nashua Valley Council custodial account. All physical property shall be administered by the Lodge Chief and the Executive Committee. All physical property assigned to a committee is under the immediate control of the Committee Chairman.
- C. All income from dues, Lodge functions, etc. will be deposited through the Council Office to the Lodge Treasury. All Lodge bills will be paid by the Council Office.
- D. The Executive Committee will be responsible for the keeping of expenditures less than income.
- E. The Lodge Treasurer will keep up-to-date records of all income, expenditures and inventory and will check his records with the Lodge Adviser periodically.
- F. The Secretary and/or Treasurer will be allowed to keep no more than twenty-five dollars (\$25.00) petty cash at any one time.
 1. The Executive Committee shall have the power to authorize the Secretary and/or Treasurer to hold any specified sum of Lodge funds, for any specified length of time, for any specific purposes and/or events.

VII. Voting*

- A. Adult Scouters, age 21 or older, do not have a vote in matters of lodge business.*
- B. All voting will be done at official Lodge events.

VIII. Lodge Meetings

- A. The following meetings of the Lodge shall be scheduled on an annual basis:
 1. Fall Fellowship: Lodge elections will be held. If there are candidates, there should be a Brotherhood Ceremony.
 2. Banquet
 3. General Lodge Meeting (Winter Weekend)
 4. Camporee: Call-Out Ceremony (Coordinate with the Council Activities Committee).
 5. Spring Fellowship: If there are candidates, there should be a Brotherhood Ceremony.
 6. Ordeal: Scheduled as needed by the Executive Committee with at least one in the spring and one in the fall. May coincide with the Fellowship Weekends.
 7. Summer Camp: The Lodge should meet informally during Summer Camp so the members can stay in touch with the Lodge activities.
- B. The Executive Committee shall have monthly meetings.
- C. Special meetings of the Executive Committee or the Lodge as a whole may be called at the discretion of the Lodge Chief and with the approval of the Lodge Adviser or the Scout Executive.
- D. Each Meeting of the Lodge shall be opened with the Obligation and end with the Song of the Order. All in attendance should wear their sashes.

IX. Dues

- A. Dues to this Lodge shall be collected annually by the Lodge Treasurer in an amount determined by the Executive Committee. This amount would be based on expenditures of the Lodge and will not exceed ten dollars (\$10.00). Dues Notices are to be issued on or before May 15th of each year for the coming year's dues. Dues must be paid by June 30th of each Lodge operating year for that year.

X. Membership Status

- A. Membership in this Lodge shall be restricted to those Scouts and Scouters who are registered within the Nashua Valley Council.
- B. The Lodge Secretary will keep up-to-date records on the active members of the lodge, Ordeal, Brotherhood and Vigil, and a mailing list.

C. A member shall be considered active if:

1. He is currently registered in an active unit (or in another capacity in the case of adults) in the Nashua Valley Council.
2. His Lodge dues are paid up to the current year.

D. Failure to maintain both of these requirements shall be considered cause to place a member on the Inactive List. Members placed on the Inactive List will receive a notice of this and will receive no further mailings.

E. Inactive members may be restored to Active Status by paying the current and previous year's dues and/or registering with Scouting.

XI. Notices

A. Notices for meetings must be post-marked no later than eight (8) days prior to the day of the meeting.

XII. Operating Procedures

A. The Executive Committee shall create *Operating Procedures* to help them define how to run the lodge. These procedures are not part of the *Rules and Regulations*, but are considered to be binding and will be enforced. Operating Procedures can be changed by vote of the Lodge Executive Committee or by order of the Lodge Adviser.

XIII. Amendments to the Rules

A. These rules shall be subject to amendment at any regular or special meeting of this Lodge provided such amendment has been submitted in writing to the Executive Committee at least 30 days prior to such meeting and that due notice has been sent to all members and post-marked no later than twelve (12) days prior to such meeting. A two-thirds (2/3) vote of the voting members present is required for passing such an amendment.

Note:

Those rules marked with an asterisk (*) are National policies and can not be changed in any manner by the council or lodge.

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